Water & Sewer Department

Master Application
Property Owners

APPLICANT

PROPERTY OWNER: _____

TAX ID# OR SS# OF OWNER_____

*PRIMARY MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PRIMARY PHONE _____ EMAIL ADDRESS: _____

MONTHLY INVOICE DRAFTED: ☐ YES ☐ NO STATEMENT BILLING: ☐ YES ☐ NO

LIST OF PROPERTIES OWNED	ACCOUNT NUMBERS

ADDITIONAL PERSONS AUTHORIZED TO MAKE CHANGES TO ANY ACCOUNTS

_____

_____

1. Applicant will comply with and be bound by the rules and regulations of Manchester Water & Sewer Department (MWD) and by signature below will acknowledge this compliance.
2. Disclosure of falsified application will be reason of discontinuation of service and a deposit could be required for continuing service.
3. MWD or its third party collectors will have the right to contact the customer's employer for the purpose of collecting unpaid bills. The customer will pay all expenses, including reasonable attorney's fees, associated with the collection of utility bills.
4. The customer will not be allowed to obtain utility service unless all delinquent accounts of the applicant(s) are brought current.
5. The customer must terminate services by notifying MWD and signing a disconnect form.
6. Only persons listed on the application will be allowed to arrange disconnection, reconnection, or termination of service.
7. I understand that payment is due in full upon receipt of this statement, that all legal methods may be employed to collect any amount due and that failure to make payment when due can result in the account being turned over for collection. I further agree to pay interest and all costs of collection, including a reasonable attorney's fee.

I, _____, hereby apply for utility services from Manchester Water & Sewer Department in Manchester, Tennessee. I agree to pay for all services rendered until I terminate service. All information in this application is true and correct to the best of my knowledge.

_____ _____

PROPERTY OWNER SIGNATURE DATE

Please bring completed form to the MWD billing office or email it to

200 West Fort St. mwdbilling@cityofmanchestertn.com Phone: 931.728.4652
Manchester, TN 37355 Fax: 931.728.8244